

Idaho School Nutrition Association
Board Meeting
Twin Falls, Idaho
October 6, 2017

1. President Peggy Bodnar called the meeting to order at 2:02pm.
2. **Thought of the Day:** Debbie Timm
3. **Secretary Roll Call:** 12 members present, 9 members absent
4. **Consent Agenda Approval:** All reports noted below were approved as written per motion by Carmen Griffith, seconded by Debbie Timm, and a vote by the board.
 - a. April 2017 Meeting Minutes

Area Representative Reports

- b. Membership Report – Lisa Ward was unable to attend; she emailed in some numbers.
 - c. Legislative Report – Kellie Campbell was unable to attend.
 - d. Communication Report – none, see discussion on new website below.
 - e. Conference Planning Report - none
 - f. Industry Representative Reports – no industry reps were able to attend
 - g. [State Department Report](#)
 - h. Foundation Report – none
5. **Website Approval:** Peggy, Kymm Swiston, Becky Elmore, and Teresa Bettleyon are all now able to function as administrators on the website. The board discussed what needs prior board approval to be put up on the website. It was decided that non-content changes would not require board approval. Any content changes need to be sent to Peggy and approved by the executive board. ISNA can run the annual elections thru the website. Set up for the process will begin in December.
 6. **Legislative Chair Discussion**
 - a. The board discussed the results of the executive board meeting discussion on cost vs. benefit of sending board members to the Legislative Action Conference (LAC) rather than the National Leadership Conference (NLC). The cost vs. benefit favors sending more people to NLC and cutting back on the number sent to LAC.
 - b. The board discussed the current Legislative Chair job duties and what would be good to add/focus on for the future. The board would like to see more communication between our organization and the state level legislators. In the event that no one is available to fill the role of legislative chair, the tasks of setting up LAC trip activities (appointments with legislators, etc.) would be reassigned to the ISNA President. After group discussion, Debbie Timm moved to go forward on discussion of these new goals with the current legislative chairperson. Carmen then moved to amend the motion to include 1) only sending the president and president elect to LAC if in fact no legislative chair is appointed 2) have the president schedule LAC events if no legislative chair is appointed 3) revisit the discussion next year. The amendment was seconded by Bobbie and approved by the board.

7. **LAC Position Paper for Idaho:** Debbie Timm facilitated a discussion with the group regarding the “Top 3 Concerns” with current program regulations. The group noted 1) adequate funding 2) the fruit and vegetable requirement for a reimbursable meal 3) inconsistency/lack of uniformity between all feeding program rules.

Plan of Action – Group reviewed the updated goals for the Plan of Action

8. **Budget Approval & Audit Discussion** – Group discussed the 2016/2017 budget vs. actual numbers and corresponding 2017/2018 projected budget. 2017/2018 Budget Worksheet
 - a. Fall 2017 board meeting cost is higher due to time for additional meetings and events scheduled to maximize time together as a group.
 - b. State Conference projected cost is lower due to fewer meals are contracted for service.
 - c. LAC projected cost is lower due to fewer people will be sent.
 - d. NLC projected cost is higher due to increasing the number of people sent.
 - e. ANC projected cost is lower as ISNA will only need to cover one person (others will have non-ISNA funds to cover costs).
 - f. ISNA Conference projected cost includes covering president, president elect, vendor chair and conference chair. If any of those members do not need costs covered (i.e. district support), board may be able to cover other board member costs as needed.
 - g. First-Timers State Conference cost for up to 4 people.
 - h. Student Promotion costs are related to Anita’s recipe contest.
 - i. Bobbie Coleman moved to accept the budget, seconded by Teresa Bettleyon, and approved by the board.
9. **Travel Reimbursement Form:** The board discussed modifying the travel reimbursement form to reflect updated fuel rates from the National Bureau of Transportation. Reimbursement procedures regarding carpooling with friends/family versus other board members and combining board travel with personal travel was also discussed. Rates were set using the 22 miles/gallon average fuel usage for vehicles and a reimbursement rate of \$0.53/mile. It was also noted that receipts should be submitted to the treasure when any purchases are made with an ISNA debit card.
10. **Adjourn:** Chimene Benson moved to adjourn, seconded by Debbie Timm. The meeting adjourned at 4:58pm.